



24 Hour Room Group Shift Responsibilities

- Please arrive at least 15 minutes before your shift is to begin.
- Our primary purpose is for the groups to bring in a meeting and help carry the message of recovery to the still suffering addict.
- It is only a suggestion to bring food and soda for a selected shift. Food and drinks are to be provided by the groups, if your group can do so. If you have not already set an amount aside for your group, we suggest that you pass a second basket at each meeting to collect money to buy food, drinks, and ice, or have group members commit to bringing the items needed.
- The 24 Hour Room always needs things during its operation. If group members would like to bring something extra with them such as coffee, cups, cookies, chips, etc., it would be greatly appreciated.
- If you're sharing a time slot with another group, agree on a format together. This should be taken care of before you arrive for your shift.
- We will supply you with the format, chips, reading cards, and literature.
- When you sign in with the person on shift, he or she will supply you with a 7th Tradition envelope. After the meeting, notate the amount collected on the envelope and sign it, along with the person on shift. Deposit envelope into 7th Tradition collection box.
- Try to get as much support from your group members as possible, have your secretary announce detailed information about the 24 Hour Room during his or her secretary's report. Remember that there are many addicts who do not have anyone to celebrate and share the holidays with.
- No food or drinks are allowed to be stored in the meeting room. Please keep all food and drinks in the kitchen.
- If for any reason you cannot make it to your shift, please call Anthony G. @ 404-702-1579

Remember that this facility is not our property. They are nice enough to let us use it. We would like to have it again next year, so please, let's treat it with respect. Thank you.

The 24 Hour Room Subcommittee