

Marietta Area NA 24-Hour Room Subcommittee Meeting Minutes August 8th, 2023

Next Meeting September 12th at 6:30 PM
Bethany United Methodist Church
760 Hurt Road Southwest, Smyrna, GA 30082
OR
Zoom (Meeting ID: 829 0382 2755, Passcode: 260372)

Table of Contents

Member Roll Call	2
Agenda	3
Last Month's Minutes	3
Elections	3
Open positions	3
Nominations	3
Business	3
Task Assignments	4
Agenda for Next Meeting	4
Summary for Chair	5
References	6

Member Roll Call

<u>Name</u>	<u>Phone Number</u>	<u>Email</u>	<u>Position</u>	<u>Present</u>
Nicole N.	678-333-7411	nnemecek82@gmail.com	Chairperson	<input checked="" type="checkbox"/>
David M.	404-551-8890	davidmiller.avatar@gmail.com	Secretary	<input checked="" type="checkbox"/>
Donna C.	912-531-6794	dmcaines2022@gmail.com	Alternature Secretary	<input checked="" type="checkbox"/>
Greg V.	737-207-1354	gregvlahos21@gmail.com	Treasurer	<input checked="" type="checkbox"/>
Kim N.	678-323-6489	kimloveschevys@gmail.com	Group Shift Coordinator	<input checked="" type="checkbox"/>
Rafaella L.	770-655-2534	sweetangel.ga@gmail.com	Personal Shift Coordinator	<input checked="" type="checkbox"/>
Bailey B.	770-296-1142	bkbritton94@gmail.com	Personal Shift Coordinator	<input checked="" type="checkbox"/>
David H.	573-210-0387	d.anthony.ham@gmail.com	Merchandiser	<input checked="" type="checkbox"/>
Patrick U.	470-315-3298	unger7522@gmail.com	Decorations	<input checked="" type="checkbox"/>
Sydney	404-210-0439	sydpstrick@gmail.com	H&I Liaison	<input checked="" type="checkbox"/>
Lavendar	770-757-7048	lavendarjmcginnis@gmail.com	Cleanup Coordinator	<input type="checkbox"/>
Boo W.	404-551-0911	1frankiebaby@gmail.com		<input checked="" type="checkbox"/>
Darrin B.	404-457-1990	darrinbecker@ymail.com		<input checked="" type="checkbox"/>
Kat L.	470-902-0898	katastic411@yahoo.com		<input type="checkbox"/>
Cathy H.	770-891-2250	cmh.atl@gmail.com		<input checked="" type="checkbox"/>
Rachel L.	404-713-0664	logan.re00@gmail.com		<input type="checkbox"/>
Kai S.	404-748-3372	kaisully28@gmail.com		<input type="checkbox"/>
Kissa	310-254-4168	kmpericoni@gmail.com		<input type="checkbox"/>

Agenda

- Review submitted artwork
- Decide on merchandise colors
- Discuss feedback from home groups about changing from 4-hour personal shifts to 6-hour personal shifts
- Review TeamUp for scheduling

Call to Order at 6:30pm - 13 members in attendance

Last Month's Minutes

☰ 24-Hour Room Minutes - 2023-07-11

~~Motion to Wave~~

Elections

Open positions

- Vice Chair
- Assistant Treasurer

Nominations

- None

Business

- Artwork Submissions: 13 voting members
 - First voting round (can vote for each one, only listed if at least half of voting members vote)
 - Bulb with Candle - 7 votes *
 - Door - 10 *
 - Tunnel 10 *
 - Skull - 10 *
 - Flower Vase Bulb - 10
 - 2nd round of voting (narrowed to 5 entries)
 - Bulb with Candle - 10
 - Door - 5
 - Tunnel - 3
 - Skull - 10
 - Flower Vase Bulb - 4
 - Last round
 - Flower Vase Bulb - 5
 - Skull - 8
 - **Decided on Adam R.'s submission (Skull)**

■ Link: [FindingHopeInTheDarknessArtwork.jpg](#)

- Colors
 - David H will bring back color options at next meeting
- Shift change from 4 - 6
 - Discussed responses from area
 - Bailey said her homegroup was opposed
 - David H. spoke in favor
 - Discussed possibly have early am shifts be 6 hours
 - Revisit
- Calendar
 - David M. will re-enter the group shift schedules
- Activities
 - Nicole - would like to have opening speaker at 6pm
 - No group shifts on opening night, unless someone takes 12-4 shift
 - Donna asked about food if there is no group shift when opening
 - Closing night
 - Shifts up 7pm
 - Personal shifts start 12am on 24th
 - Group shifts start 10 am sunday - 1am
 - We set all the activity dates and times
 - Except for Yoga sound bath, we will reach out to Candice for the date and time of that.
 - Start personal shift sign ups at the end of november
 - Activities not on schedule, that can happen throughout the event:
 - Candles in memoriam
 - Snowflakes for attendees - cut themself, write something they are grateful for

Motion to close at 7:47 pm

Task Assignments



- **David H.**
 - Get merchandise color options
- **David M.**
 - Fix group shifts on calendar schedule
 - Create a group shift/activities spreadsheet for use at area meeting and lottery
 - Replace links in references section to use TeamUp for scheduling
 - Setup training with trusted servants to use TeamUp Calendars
 - Reach out to Candice for Yoga Sound Bath Date and Time
- **Everyone**
 - Keep on keepin' on

Agenda for Next Meeting











- Review merchandise colors
- Revisit 6 hour shifts for early am shifts

- Review TeamUp calendars, group shift calendar, and shift spreadsheet
- Are we doing Auctions (silent or otherwise)? Do we need to ask for item donations?

Summary for Chair

- **Did:**
 - Reviewed artwork and voted on Adam R.'s skull and light submission
 - Link:  FindingHopeInTheDarknessArtwork.jpg
 - Setup calendars and spreadsheets for activities, personal shifts, and group shifts
 - **2023 Calendars (TeamUp)**
 - All Calendars:** <https://teamup.com/ks7gqwds8rpa19rtht>
 - Group Shift and Activities:** <https://teamup.com/kszq7ntnrfr47sx77w>
 - Personal Shift and Activities:** <https://teamup.com/ks3rvmbtyotsce4mzv>
 - **Group Shift Calendar Spreadsheet**
 -  Group Shift Schedule 2023.xls
 - [Set dates and times for activities](#)
- **Will do at next meeting:**
 - Review colors for merchandise
 - Revisit 6 hour shifts for early AM personal shifts
 - Review calendars and group shift spreadsheet
- **Next Meeting September 12th at 6:30 PM**

References

1. **Marietta Area Policy**
<https://mariettana.org/wp-content/uploads/2022/01/MASC-Policy-2022.pdf>
See page 13 for 24-Hour Room Subcommittee as it relates to Area
See page 36 for 24-Hour Room Subcommittee Policy and Officer positions
 - 1.1. **ONLY 24 Hour Room Policy Pages**
 [MASCNA-Policy-2022-07_24HourRoomOnly.pdf](#)
2. **Marietta Website Activities Page:**
<https://mariettana.org/activities-flyers/>
3. **Marietta Website > 24 Hour Room Subcommittee Page (Past minutes and Flyers)**
<https://mariettana.org/24-hour-room/>
4. **WhatsApp 24-Hour Room Subcommittee Group Invite Link**
<https://chat.whatsapp.com/CdB4cyn9TQ1KmVEC2dhc0c>
5. **Documents**
 - 5.1. **Shared Folder with Artwork, flyers, merchandise, and spreadsheets**
https://drive.google.com/file/d/1WTNCutksRVYWiNrPhZKMFcmptyirL9N1/view?usp=share_link
 - 5.2. **David M. (secretary 2022) 24 hour room folder with lots of resources**
https://drive.google.com/drive/folders/1S2KZf8521LBeL3bYYDTMFDgCluxYInF5?usp=share_link
 - 5.3. **2023 Calendars (TeamUp)**
All Calendars: <https://teamup.com/ks7gqwds8rpa19rtht>
Group Shift and Activities: <https://teamup.com/kszq7ntnrfr47sx77w>
Personal Shift and Activities: <https://teamup.com/ks3rvmbtyotsce4mzy>
 - 5.4. **Group Shift Calendar Spreadsheet**
 Group Shift Schedule 2023.xls
 - 5.5. **Group Shift Responsibilities Sheet**
 24 Hour Room Group Shift Responsibilities
 - 5.6. **Personal Shift Responsibilities Sheet**
 24 Hour Room Personal Shift Responsibilities
 - 5.7. **Shift Checklist**
 24 Hour Room Shift Checklist
 - 5.8. **Contact List**
 24 Hour Room Contact List
 - 5.9. **Karaoke Sign Up Sheet**
 24 Hour Room Karaoke Signup Sheet
 - 5.10. **Open Mic Sign Up Sheet**
 24 Hour Room Open Mic Signup Sheet
 - 5.11. **Spades Tournament Sign Up Sheet**
 24 Hour Room Spades Tournament Signup Sheet
 - 5.12. **Silent Auction Bid Sheet**
 24 Hour Room Silent Auction Bid Sheet
6. **Budget for 2023**
 - 6.1. Rent: \$1,000

- 6.2. Storage: \$240
- 6.3. Merchandise: \$1,500
- 6.4. Supplies: \$350
- 6.5. Decorations: \$200
- 6.6. Literature: \$100
- 6.7. Opening Night Event: \$400
- 6.8. Closing Night Event: \$400
- 6.9. Total Budget: \$4,190
- 6.10. Actual budget screenshot:

24 Hour Room	Previous Budget	Actual Amount Spent YTD	Proposed Budget
Rent for December Event	\$1000.00		\$1000.00
Supplies for December Event	\$580.00	\$580.00	\$350.00
Storage Room Rental	\$240.00		\$240.00
Merchandise	\$1000.00	\$1998.25	\$1500.00
Opening Night Event	\$250.00	\$250.00	\$400.00
New Year's Eve Event	\$500.00		\$400.00
Literature	NEW		\$100.00
Decorations	NEW		\$200.00
Totals	\$3570.00	\$2828.25	\$4190.00

7. List of Events (2023)

- 7.1. Setup 🚧 12/22-12/23 @ ???
- 7.2. Open Doors 🚪 12/23 @ 12:00pm
- 7.3. Dinner 🍲 12/23 @ 5:00pm - 6:00pm
- 7.4. Opening Speaker 🗣️ 12/23 @ 6:00pm - 7:00pm
- 7.5. Open Mic Night 🎤 12/23 @ 8:00pm - 10:00pm
- 7.6. Dance 🕺 12/23 @ 10:00pm - 12:00am
- 7.7. Cornhole Tournament 🌽🎱 12/24 @ 1:00pm - *
- 7.8. Yoga Sound Bath 🧘 12/24 @ TBD
- 7.9. Art Night 🎨 12/27 @ 1:00pm - *
- 7.10. Karaoke 🎤 12/28 @ 7:00pm - 10:00pm
- 7.11. Spades ♠️ 12/29 @ 7:00pm - 10:00pm
- 7.12. Walk Across 🚶 12/30 @ 4:00pm - *
- 7.13. Dinner 🍲 12/31 @ 7:00pm - 8:00pm
- 7.14. Closing Speaker 🗣️ 12/31 @ 8:00pm - 9:00pm
- 7.15. Clean Time Countdown ⌚ 12/31 @ 9:00pm - 10:00pm
- 7.16. New Year's Eve Dance 🕺 12/31 @ 10:00pm - 2:00am
- 7.17. Close 🚪 1/1 @ 2:00AM
- 7.18. Cleanup 🚧 1/1 @ 7:00AM