

Marietta Area NA

24-Hour Room Subcommittee

Meeting Minutes

July 11th, 2023

Next Meeting August 8th at 6:30 PM
Bethany United Methodist Church
760 Hurt Road Southwest, Smyrna, GA 30082
OR
Zoom (Meeting ID: 822 1415 5626, Passcode: 24hoursNA)

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Member Roll Call

Name	Phone Number	Email	Position	Present
Nicole N.	678-333-7411	nnemecek82@gmail.com	Chairperson	Y
David M.	404-551-8890	davidmiller.avatar@gmail.com	Secretary	Y
Donna C.	912-531-6794	dmcaines2022@gmail.com	Alternature Secretary	Y
Greg V.	737-207-1354	gregvlahos21@gmail.com	Treasurer	Y
Kim N.	678-323-6489	kimloveschevys@gmail.com	Group Shift Coordinator	Y
Rafaella L.	770-655-2534	sweetangel.ga@gmail.com	Personal Shift Coordinator	Y
Bailey B.	770-296-1142	bkbritton94@gmail.com	Personal Shift Coordinator	Y
David H.	573-210-0387	d.anthony.ham@gmail.com	Merchandiser	Y
Patrick U.	470-315-3298	unger7522@gmail.com	Decorations	Y
Sydney	404-210-0439	sydpstrick@gmail.com	H&I Liaison	Y
Lavendar	770-757-7048	lavendarjmcginnis@gmail.com	Cleanup Coordinator	Y
Boo W.	404-551-0911	1frankiebaby@gmail.com		Y
Darrin B.	404-457-1990	darrinbecker@ymail.com		Y
Kat L.	470-902-0898	katastic411@yahoo.com		N
Cathy H.		cmh.atl@gmail.com		N
Rachel L.	404-713-0664	logan.re00@gmail.com		N
Kai S.	404-748-3372	kaisully28@gmail.com		N
Kissa	310-254-4168	kmpericoni@gmail.com		N

Elections

Open positions

- Vice Chair
- Assistant Treasurer

Nominations

- N/A

Agenda

- Discuss feedback from home groups about changing from 4-hour personal shifts to 6-hour personal shifts
 - Nicole asked homegroups for feedback again, to come with pros and cons
- Review WhatsApp activities poll and Vote on activities and dates/times for activities
- Review calendar and scheduling options
 - Schedule activities on calendar
 - TeamUp:
 - Example calendar: <https://teamup.com/ks7gqwds8rpa19rtht>
- Discuss merchandise, colors for merchandise
- Follow-up on artwork submissions - David H.

Last Month's Minutes

☰ 24-Hour Room Minutes - 2023-06-13

~~Motion to Wave~~

Open Forum

- Patrick U. - asked about when to start planning decorations
 - David H. - decorations cleanup need to talk with Nicole about times and when to get ready
- Decided to use TeamUp for scheduling
 - David M. will setup placeholder shifts on TeamUp calendars and setup review/training on how to use for trusted servants
- David M. - I brought up holding/chairing meetings while activities are happening. Nicole and David M. discussed further after the meeting, and came up with some solutions to avoid confusion about when meetings happen, or who can hold a meeting.
 - We could put a "back at" clock sign that says when the next meeting is, or put up a flyer that says who can hold a meeting.
 - David M. - I want to note that the problem with allowing anyone to hold a meeting is that only homegroups can hold a meeting because of the 7th tradition basket and handling money, as I understand it.

Old Business

- Discuss feedback from home groups about changing from 4-hour personal shifts to 6-hour personal shifts
 - Nicole asked homegroups for feedback again, to come with pros and cons
 - Nicole - Get feedback from homegroups at next area meeting and we will revisit this at the next meeting
- David H. - Arts submissions
 - We have 5 art submissions
 - Will collect artwork submissions for review at next meeting
- Start Date
 - Voted and will open event on Saturday, December 23rd at 12:00pm
 - Setup may be Friday (night), will revisit setup times at a later meeting
- Activities
 - Voting:
 - Spades
 - Open Mike Night (Comedy, Spoken Word, etc.) 🎤 - 11
 - Art Night (Vision boards, gratitude posters, affirmation collage, etc) 🎨 - 8
 - Cornhole Tournament 🌽🎱 - 7
 - Walk-across 🚶🚶 - 7
 - Yoga Sound Bath 🧘🧘 - 6
 - How many activities do we want to have
 - Decided on the 6 activities listed above
 - Nicole N - brought up rolling into dance and dinner on opening night - having dinner at 4pm
 - David H. - schedule activities in the middle of group shifts to ease staffing issues
 - Rafaella - brought up why we have to vote on events that individuals would hold themselves
 - Because we still have to approve these activities and events as a committee
 - Patrick - mentioned that movie night should be eliminated, Nicole N agreed
 - We removed the movie night activity due to logistic concerns
 - Vote to approve these activities at the next meeting
 - Nicole N will put together more worked out schedule with activities to propose at next meeting
- Merchandise
 - Talked about what colors
 - Will revisit once we decide on artwork
- Motion to close at 7:27pm

New Business

- TODO

Agenda - ToDo Summary

Action Items to prepare for next meeting:

- TODO

Task Assignments

- **David H.**
 - Collect artwork submissions for review at next meeting
- **David M.**
 - Create placeholder shifts on TeamUp calendars
 - Replace links in references section to use TeamUp for scheduling
 - Setup training with trusted servants to use TeamUp Calendars
- **Nicole N.**
 - Create a plan of days/times for events to be held for approval by committee
 - Get feedback from home groups from next area about changing from 4-hour personal shifts to 6-hour personal shifts
- **Everyone**
 - Keep asking/announcing for artwork submissions at meetings!

Agenda for Next Meeting

- Review submitted artwork
- Decide on merchandise colors
- Discuss feedback from home groups about changing from 4-hour personal shifts to 6-hour personal shifts
- Review TeamUp for scheduling

References

1. **Marietta Area Policy**
<https://mariettana.org/wp-content/uploads/2022/01/MASC-Policy-2022.pdf>
See page 13 for 24-Hour Room Subcommittee as it relates to Area
See page 36 for 24-Hour Room Subcommittee Policy and Officer positions
 - 1.1. **ONLY 24 Hour Room Policy Pages**
MASCNA-Policy-2022-07_24HourRoomOnly.pdf
2. **Marietta Website Activities Page:**
<https://mariettana.org/activities-flyers/>
3. **Marietta Website > 24 Hour Room Subcommittee Page (Past minutes and Flyers)**
<https://mariettana.org/24-hour-room/>
4. **WhatsApp 24-Hour Room Subcommittee Group Invite Link**
<https://chat.whatsapp.com/CdB4cyn9TQ1KmVEC2dhc0c>
5. **Documents**
 - 5.1. **Shared Folder with Artwork, flyers, merchandise, and spreadsheets**
https://drive.google.com/file/d/1WTNCutksRVYWiNrPhZKMFcmptyirL9N1/view?usp=share_link
 - 5.2. **David M. (secretary 2022) 24 hour room folder with lots of resources**
https://drive.google.com/drive/folders/1S2KZf8521LBeL3bYYDTMFDgCluxYInF5?usp=share_link
 - 5.3. **Group Shift Calendar Spreadsheet**
Group Shift Schedule 2022.xls
 - 5.4. **Personal Shift Spreadsheet**
Personal Shift Calendar 2022.xlsx
 - 5.5. **Group Shift Responsibilities Sheet**
24 Hour Room Group Shift Responsibilities
 - 5.6. **Personal Shift Responsibilities Sheet**
24 Hour Room Personal Shift Responsibilities
 - 5.7. **Shift Checklist**
24 Hour Room Shift Checklist
 - 5.8. **Contact List**
24 Hour Room Contact List
 - 5.9. **Karaoke Signup Sheet**
24 Hour Room Karaoke Signup Sheet
 - 5.10. **Spades Tournament Signup Sheet**
24 Hour Room Spades Tournament Signup Sheet
 - 5.11. **Silent Auction Bid Sheet**
24 Hour Room Silent Auction Bid Sheet
6. **Budget for 2023**
 - 6.1. Rent: \$1,000
 - 6.2. Storage: \$240
 - 6.3. Merchandise: \$1,500
 - 6.4. Supplies: \$350
 - 6.5. Decorations: \$200

- 6.6. Literature: \$100
- 6.7. Opening Night Event: \$400
- 6.8. Closing Night Event: \$400
- 6.9. Total Budget: \$4,190
- 6.10. Actual budget screenshot:

24 Hour Room	Previous Budget	Actual Amount Spent YTD	Proposed Budget
Rent for December Event	\$1000.00		\$1000.00
Supplies for December Event	\$580.00	\$580.00	\$350.00
Storage Room Rental	\$240.00		\$240.00
Merchandise	\$1000.00	\$1998.25	\$1500.00
Opening Night Event	\$250.00	\$250.00	\$400.00
New Year's Eve Event	\$500.00		\$400.00
Literature	NEW		\$100.00
Decorations	NEW		\$200.00
Totals	\$3570.00	\$2828.25	\$4190.00

7. List of Events (2023)

- 7.1. Setup: 12/22-12/23 @ ???
- 7.2. Open: 12/23 @ 12:00pm
- 7.3. Spades ♠
- 7.4. Open Mike Night 🎤
- 7.5. Art Night 🎨
- 7.6. Cornhole Tournament 🌽🎱
- 7.7. Walk-across 🚶🚶
- 7.8. Yoga Sound Bath 🧘🧘
- 7.9. Close 1/1 @ 1:00AM

8. List of Events (2022) (Friday December 22nd - January 1st)

- 8.1. Set Up: 12/23 @ 10:00am - 4:00pm
- 8.2. Live Music: 12/23 @ 4:00pm - 6:00pm
- 8.3. BBQ Dinner: 12/23 @ 6:00pm - 7:00pm
- 8.4. Opening Speaker Meeting: 12/23 @ 7:00pm - 10:00pm
- 8.5. Walk Across (activity): 12/27 @ 5:00pm - 6:00pm
- 8.6. Walk Across (sharing): 12/27 @ 6:00pm - 7:00pm
- 8.7. Karaoke: 12/29 @ 10:00pm - 1:00am
- 8.8. Spades Tournament: 12/30 @ 7:00pm - 10:00pm
- 8.9. Yoga/Sound Bath Meditation: 12/31 @ 10:00am - 1:00pm
- 8.10. Dinner: 12/31 @ 5:00pm - *
- 8.11. Auction: 12/31 @ 6:00pm - 7:00pm
- 8.12. Closing meeting & Clean Time Countdown: 12/31 @ 7:00pm - *
- 8.13. New Year's Eve Dance (Boo & Adam): 12/31 @ 10:00pm - 1:00am
- 8.14. Cleanup: 1/1 @ 7:00am - 10:00am