

# Marietta Area NA

## 24-Hour Room Subcommittee

### Meeting Minutes

### October 11th, 2022

Next Meeting Tuesday, November 8th @ 6:30 PM

Bethany United Methodist Church

760 Hurt Road Southwest, Smyrna, GA 30082

OR

Zoom (Meeting ID: 822 1415 5626, Passcode: 24hoursNA)

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# Member Roll Call

<b>Name</b>	<b>Phone Number</b>	<b>Email</b>	<b>Position</b>
David H.	573-210-0387	d.anthony.ham@gmail.com	Chairperson
Greg V.	737-207-1354	gregvlahos21@gmail.com	Treasurer
Kim N.	678-323-6489	kimloveschevys@gmail.com	Group Shift Coordinator
David M.	404-551-8890	davidmiller.avatar@gmail.com	Secretary
Boo	404-551-0911		
Rachel W.	614-915-8923	wilson.rachel@ymail.com	Merchandiser
Nicole N.	678-333-7411	nnemecek82@gmail.com	Vice Chairperson
Kat L.	470-902-0898	katastic411@yahoo.com	Clean-up Coordinator
Anthony G.	770-527-0598	ant.glaser91@gmail.com	Decorations Coordinator
Brian R.	404-914-2452	bashiramir39@gmail.com	
Adam H.	678-519-7354	adamharvey912@gmail.com	Alternate Treasurer
Lonnie W.	770-826-8302	lonnie.waller@yahoo.com	
Megan H.	404-662-8040	tecumsehhooks@gmail.com	Personal Shift Coordinator
Rafaella	770-655-2534	sweetangel_ga@yahoo.com	
Darryl	770-905-2117	dbutler51@gmail.com	

# Elections

## Open positions

- H&I Liaison
- Alternate Secretary

## Nominations

None

# Agenda

## Old Business

- Marietta ASC (9/25)
  - Cash Donations
    - Donations are being given back to homegroups
    - Cannot take homegroup donations moving forward
    - Groups can:
      - Bring donations to the 24-hour room
      - Buy literature and bring to 24-hr room
    - WCWD group will donate food opening night
      - Nichole N. will be point of contact for coordinating opening night food
  - Group shifts were not set at area, lottery numbers were drawn and slots will be chosen at the next Area meeting in October
- Shared google drive folder has been shared with subcommittee
  - Contains:
    - group and personal shift spreadsheets
    - Merch and art
    - Merchandise invoice
    - Flyers
    - 24-Hr Room Minutes
  - Link:  
[https://docs.google.com/document/d/1brlcb69UdrfCXYVSi7J90p2e3WmE\\_lqn8epgW5fYfMU/edit?usp=sharing](https://docs.google.com/document/d/1brlcb69UdrfCXYVSi7J90p2e3WmE_lqn8epgW5fYfMU/edit?usp=sharing)
- Merchandise
  - Discussed position of designs on shirt and hoodie
  - Approved the design as is provided by David H.
  - 2 banners will be bought, one of which will be signed
    - Banner Artwork:  
<https://drive.google.com/file/d/1A3a7qJhhUC9MDI5uxpKaJ9byxaObiMGE/view?usp=sharing>
  - Merchandise order is \$1940.75
    - Invoice:  
<https://drive.google.com/file/d/19HXOxUXAM1X2BiWhSjkVbHEtFmSFA5xS/view?usp=sharing>

- Inventory Report
  - Anthony, Kat, and Bailey did inventory
  - Attach inventory report from Anthony
  - Anthony will review and compile list of what we need to order
  - NEED (this does not cover everything):
    - Need zip locks - small
    - Need volleyball and basketball
    - Check ceiling for leaks - may need buckets
    - Need paper towel rolls
    - Need hand sanitizer
    - Need cleaning supplies

### **New Business**

- Decorations
  - We are going to try to move \$180 from zoom meeting to decor supplies
  - As a note, for next year, the subcommittee should add a line item next year for decor, separate from supplies
  - David H. had an idea for table covers: NA Tag colors for each table, subcommittee members thought this was a cool idea
- David H. made flyer:
  - [https://docs.google.com/document/d/1HomnC\\_JPeevka1YJILJQbnPIQTPebxtL/edit?usp=sharing&oid=112613025634114661999&rtpof=true&sd=true](https://docs.google.com/document/d/1HomnC_JPeevka1YJILJQbnPIQTPebxtL/edit?usp=sharing&oid=112613025634114661999&rtpof=true&sd=true)
  - Will try other designs
  - Vote of confidence for david to design flyer
  - This flyer was approved and posted on social media after the meeting through email between subcommittee members:  
[https://docs.google.com/document/d/1brlcb69UdrfCXYVSi7J90p2e3WmE\\_lqn8epgW5fYfMU/edit?usp=sharing](https://docs.google.com/document/d/1brlcb69UdrfCXYVSi7J90p2e3WmE_lqn8epgW5fYfMU/edit?usp=sharing)
- Need opening and closing speakers!!
  - Everyone bring at least 1 name for a speaker

### **Misc Info**

- All the events, with dates and times are available in this document's [References Section](#) and are also available on the flyer
- Minutes and a place for announcements are now available on the Marietta Area NA Website
  - <https://mariettana.org/24-hour-room/>

## **Agenda - ToDo Summary**

- Need opening and closing speakers!!
  - Everyone bring at least 1 name for a speaker
- Need to put together a Literature order
- Spread the word!
  - Use this flyer:  
[https://docs.google.com/document/d/1brlcb69UdrfCXYVSi7J90p2e3WmE\\_lqn8epgW5fYfMU/edit?usp=sharing](https://docs.google.com/document/d/1brlcb69UdrfCXYVSi7J90p2e3WmE_lqn8epgW5fYfMU/edit?usp=sharing)
  - Get people to start signing up for personal shifts!
    - Megan H. is the point of contact

- Personal shift spreadsheet is located here:

<https://docs.google.com/spreadsheets/d/1gYc6v7e3lxVI1RdxP9xxyGVL-mvnXkbMixJYUBTOBWU/edit?usp=sharing>

- Place the finalized merchandise order (total was \$1940.75)
- Assign subcommittee members to events
- Check on coffee donation
- Choosing of group time slots will happen at the October Marietta ASC

## Agenda for Next Meeting (November 8th)





- Vote on speakers
- Events
  - Who will support each event
  - Need subcommittee members for each event
- Coffee - Lonie

# References

1. **Marietta Area Policy**  
<https://mariettana.org/wp-content/uploads/2022/01/MASC-Policy-2022.pdf>  
*See page 13 for 24-Hour Room Subcommittee as it relates to Area*  
*See page 36 for 24-Hour Room Subcommittee Policy and Officer positions*
2. **Marietta Website Activities Page:**  
<https://mariettana.org/activities-flyers/>
3. **Marietta Website > 24 Hour Room Subcommittee Page (Past minutes and Flyers)**  
<https://mariettana.org/24-hour-room/>
4. **Group Shift Calendar Spreadsheet**  
<https://drive.google.com/file/d/1FduL5kNmZBMYQX3zbF8HoDtM8W0C6b1r/view?usp=sharing>
5. **Personal Shift Spreadsheet**  
<https://docs.google.com/spreadsheets/d/1gYc6v7e3lxVI1RdxP9xxyGVL-mvnXkbMixJYUBTOBWU/edit?usp=sharing>
6. **List of Events**

6.1. Set Up:	12/23 @ 10:00am - 4:00pm
6.2. Live Music (Erick J, Kyle, and Randy):	12/23 @ 4:00pm - 6:00pm
6.3. BBQ Dinner:	12/23 @ 6:00pm - 7:00pm
6.4. Opening Speaker Meeting:	12/23 @ 7:00pm - 10:00pm
6.5. Walk Across (activity):	12/27 @ 5:00pm - 6:00pm
6.6. Walk Across (sharing):	12/27 @ 6:00pm - 7:00pm
6.7. Karaoke:	12/29 @ 10:00pm - 1:00am
6.8. Spades:	12/30 @ 7:00pm - 10:00pm
6.9. Yoga/Sound Bath Meditation:	12/31 @ 10:00am - 1:00pm
6.10. Dinner:	12/31 @ 5:00pm
6.11. Auction:	12/31 @ 6:00pm - 7:00pm
6.12. Closing meeting & Clean Time Countdown:	12/31 @ 7:00pm
6.13. New Year's Eve Dance (Boo & Adam):	12/31 @ 10:00pm - 1:00am
6.14. Cleanup:	1/1 @ 7:00am - 10:00am
7. **Shared Folder with Artwork, flyers, merchandise, and spreadsheets**  
<https://drive.google.com/drive/folders/1tZq8sQVQm3E9uFC-irWsFojA8E11HINF?usp=sharing>

# Attachments

1. **Merchandise preview:**  
 24 Hour Room Art Layouts.pdf
2. **Banner:**  
 24 Hr Room Banner.pdf
3. **24 Hour Room Flyer:**  
 24 Hr Room Flyer
4. **Merchandise Invoice:**  
 24 Hour Room Invoice.pdf